

GOVERNANCE · SMB/ORGANIZATION · AI

Scope your *AI*. Before *Canada's privacy laws* catch up.

A one-page AI governance guide is enough to scope your usage. Seven operational questions. One hour between an executive and a tech lead. A framework your specialists can enrich later.

YOUR SHORT GUIDE SKELETON

7 QUESTIONS · 1 PAGE

1 Which AI tools are authorized in the organization?

With the exact version. ChatGPT Business, not just "ChatGPT".

OUR ANSWER:

2 For which use cases?

Three to five concrete cases you encourage. Not exhaustivity.

OUR ANSWER:

3 Which data must never go in?

Public, internal, confidential, personal, sensitive. Adapt the grid to your reality.

OUR ANSWER:

4 When must a human always validate?

Client decisions, HR, public communications, contracts, finance, strategic recommendations.

OUR ANSWER:

5 Who consents to what, and how is it documented?

For any use case touching personal data: inform, collect consent, document.

OUR ANSWER:

6 What is our guiding principle?

The ethical anchor. By default: final responsibility always belongs to a human.

OUR ANSWER:

7 Who validates, who reviews, who updates?

Three names suffice. Often one or two people in an SMB/organization.

OUR ANSWER:

Not a legal manual. An accessible **starting point** your specialists can enrich later.

LET'S TALK →